

Report No.

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Children, Education and Families PDS Committee

**Date:** 10<sup>th</sup> March 2021

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** MATTERS OUTSTANDING & WORK PROGRAMME

**Contact Officer:** Philippa Gibbs, Democratic Services Officer  
Tel: 0208 313 4508 E-mail: Philippa.Gibbs@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** (All Wards);

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1. Reason for report

This report deals with the Committee's business management including:

- Monitoring progress against actions arising from previous meetings;
- Developing the 2020/21 Forward Work Programme; and

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2. **RECOMMENDATION(S)**

That the PDS Committee reviews and comments on:

1. Progress on matters outstanding from previous meetings; and
2. The 2020/21 work programme, indicating any changes or particular issues that it wishes to scrutinise for the year ahead.

## Impact on Vulnerable Adults and Children

1. Summary of Impact: None
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## Corporate Policy

1. Policy Status: Existing Policy
  2. BBB Priority: Excellent Council
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## Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £350,650
  5. Source of funding: 2018/19 Revenue Budget
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## Personnel

1. Number of staff (current and additional): 8 posts (6.87fte)
  2. If from existing staff resources, number of staff hours: N/A
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## Legal

1. Legal Requirement: None
  2. Call-in: Not Applicable: This report does not involve an Executive decision.
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## Procurement

1. Summary of Procurement Implications: N/A
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of Committee Members.
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

<b>Non-Applicable Sections:</b>	Impact on Vulnerable People and Children/Policy/Financial/Legal/Personnel/Procurement
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

### 3. COMMENTARY

#### **Matters Outstanding from Previous Meetings**

- 3.1. There were no outstanding actions from the last meeting.

#### **Work Programme**

- 3.2 Each PDS Committee determines its own work programme, balancing the roles of (i) pre-decision scrutiny and holding the Executive to account, (ii) policy development and review and (iii) external scrutiny. E&R PDS Committee has the additional role of providing a lead on scrutiny issues and co-ordinating PDS work.
- 3.3 PDS Committees need to prioritise their key issues. The work programme also needs to allow room for items that arise through the year, including Member requests, call-ins and referrals from other Committees. Committees need to ensure that their workloads are realistic and balanced, allowing sufficient time for important issues to be properly scrutinised. Members also need to consider the most appropriate means to pursue each issue – the current overview and scrutiny arrangements offer a variety of approaches, whether through a report to a meeting, a time-limited working group review, a presentation, a select committee style meeting focused on a single key issue, or another method.
- 3.4 The Committee may wish to consider establishing Task and Finish Groups for specific focused policy development work.
- 3.5 **Appendix 1** sets out the Education, Children and Families PDS Committee Work Programme for 2021/22. The Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.
- 3.6 Other reports will be added to the 2021/22 Work Programme as items arise.

## Children, Education &amp; Families Work Programme 2021/22

<b>Children, Education &amp; Families PDS Committee</b>		<b>15<sup>th</sup> June 2021</b>
<b>Item</b>		
Appointment of Co-opted Members		Annual report
Budget Closedown 2020/21	Annual Report	PH Decision
Education Commissioning Plan		PDS Item
Risk Register	Information report	PDS Item
Children Portfolio Plan 2021/22		Holding PH to Account
Spending on Primary, Secondary and Special Schools 2020/21	Information Report	Annual Report
Performance Management 2021/22		Holding PH to Account
Basic Need Update	Information Report	Executive Report
<b>Schools' Forum</b>		<b>24<sup>th</sup> June 2021</b>
<b>SACRE</b>		<b>7<sup>th</sup> July 2021</b>
<b>Children, Education &amp; Families PDS Committee</b>		<b>14<sup>th</sup> September 2021</b>
<b>Item</b>		<b>Status</b>
Budget Monitoring 2021/22		PH Decision
Capital Programme Monitoring 2021/22 Q1		
Annual CEF Compliments & Complaints Report	Annual Report – Item postponed	PDS Item
Performance Management 2021/22	Item postponed	PDS Item
<b>Schools' Forum</b>		<b>16<sup>th</sup> September 2021</b>
<b>Schools' Forum</b>		<b>4<sup>th</sup> November 2021</b>
<b>Children, Education &amp; Families PDS Committee</b>		<b>9<sup>th</sup> November 2021</b>
<b>Item</b>		<b>Status</b>
Bromley Safeguarding Annual Report 2020/21	Annual Report – as per email JG 05.08.2020	PDS Item
Expenditure on Consultants 2020/21 and 2021/22	Referred from ERC PDS	PDS Item
<b>SACRE</b>		<b>1<sup>st</sup> December 2021</b>
<b>Children, Education &amp; Families Budget Sub-Committee</b>		<b>18<sup>th</sup> January 2022</b>
<b>Item</b>		<b>Status</b>
Budget Monitoring 2020/21		PH Decision

2021/22 Dedicated Schools Grant	Annual Report	PH Decision
ECF Draft Portfolio Budget 2020/21	Annual Report	PDS Item
<b>Schools' Forum</b>		<b>20<sup>th</sup> January 2022</b>
<b>Children, Education &amp; Families PDS Committee</b>		<b>25<sup>th</sup> January 2022</b>
<b>Item</b>		<b>Status</b>
Performance Management 2021/22		PDS Item
Virtual School Annual report 2020/21	Annual Report	PDS Item
Adoption Annual Report 2020/21	Annual Report	PH Decision
Private Fostering Annual Report 2021/21	Annual Report	PH Decision
Youth Offending Service Update	Annual Report	PH Decision
Early Intervention and Family Support Service Update	Annual Report	PH Decision
<b>SACRE</b>		<b>23<sup>rd</sup> February 2022</b>
<b>Children, Education &amp; Families PDS Committee</b>		<b>15<sup>th</sup> March 2022</b>
<b>Item</b>		<b>Status</b>
Annual Scrutiny Report 2021/22	Annual Report	PDS Item
Children, Education and Families Portfolio Plan Update		Holding PH to Account
Education Outcomes	Information Report	PDS Item
Risk Register	Information Report	Information Item
Capital Programme 2021/22 Q.3		PH Decision
Budget Monitoring 2021/22 Q.3		PH Decision
Basic Need/Capital Programme		Executive Report
IRO Annual Report	Annual Report	PH Decision
LADO Annual Report	Annual Report	PH Decision
Panel Discussion with the Children's Services SLT	Annual Item	PDS Item
Contracts Activity Report (Part 1 and Part 2)		PDS Item

\*Items in italics are tentative